

2012

Minister's Seniors Service Awards

**Help recognize
individuals and
organizations who
volunteer to assist
Alberta's seniors**

**Deadline for Submission
February 29, 2012**

**Government
of Alberta** ■





MESSAGE FROM THE MINISTER

As the Minister of Seniors, it is an honour to invite you to submit a nomination for the 2012 Minister's Seniors Service Awards.

Every single day, Albertans are helping Albertans. Whether they are neighbours, friends or family members, business owners, seniors centres or community organizations, volunteers are working throughout Alberta, providing valuable, generous support to our seniors.

Seniors are one of our greatest resources. We must recognize the kindness of volunteers in our communities who do so much for our seniors. Whether it is simply helping a senior neighbour with a grocery run or planning recreational activities for community members to stay active, every selfless act by these individuals and organizations is an act of respect and honour to seniors in our province.

The Minister's Seniors Service Awards recognize all that volunteers do for seniors in Alberta.

Award recipients will be invited to a special recognition ceremony in June as part of celebrations for Seniors' Week 2012.

Please nominate an individual or group that makes a difference to seniors in your community. After all, they deserve it!

George VanderBurg

Minister of Seniors

CRITERIA

To be eligible for this award, the nominee must:

- be an Alberta resident of any age or an Alberta organization
- provide volunteer services directly to seniors in Alberta

BUILDING A SUCCESSFUL NOMINATION

Service for Seniors

Submissions should highlight volunteer service directed towards helping seniors.

Letters of Support — Testimonials

One of the best ways to demonstrate the impact of the nominee's work is to provide testimonials. Ask those who benefit from or are aware of the nominee's work to provide letters of support.

Summary of Volunteer Activities

Be specific about the activities that the nominee has been involved in and the length of each activity (e.g. two months, 10 years). The best way to do this is by providing a separate summary of the nominee's achievements.

Photographs

Nominations may include photographs and other supporting materials. Please note that these will become the property of Alberta Seniors and will not be returned.

2012 MINISTER'S SENIORS SERVICE AWARDS NOMINATION FORM

Part A — Nominee (Please select one – Individual or Organization)

Individual _____
Home Address _____
City _____ Alberta Postal Code _____
Phone _____ Email _____

Organization _____
Representative _____ Title _____
Organization Address _____
City _____ Alberta Postal Code _____
Phone _____ Email _____

Note: The nominee or official organization representative must sign Part C to be considered.

Part B – Nominator

Nominator _____
Address _____
City _____ Alberta Postal Code _____
Phone _____ Email _____

Part C — Signature of Nominee

The personal information collected on this form is collected under s. 33(c) of the FOIP Act and will only be used and disclosed to determine the Nominee's suitability and eligibility to receive the Seniors Service Award and for other reasonably related administrative purposes in accordance with the FOIP Act. If you are selected for an award, you hereby freely consent to the disclosure, in any fashion the Ministry deems appropriate, of your name, phone number, and any information provided as part of this nomination package, to any interested parties such as the media for interviews, stories and follow up. You also hereby consent to having your picture and other electronic likenesses or images taken of you at the awards ceremony and having those likenesses and images distributed publicly or disseminated in any fashion. If you have any questions about the collection, use or disclosure of your personal information you are encouraged to contact the following person prior to signing this consent form. For questions please contact: Gina Gariano, 780-644-5509, Alberta Seniors, Communications, 320 Standard Life Centre, 10405 Jasper Avenue, Edmonton, AB T5J 4R7.

Nominee Signature _____ Date _____

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EVALUATION AND SELECTION

Volunteer service is evaluated based on:

- impact on seniors and community
- need for the service provided
- quality and diversity
- originality

A Nomination Review Committee, appointed by the Minister of Seniors, will review all nominations and forward recommendations to the Minister. The Minister of Seniors will select the award recipients.

The awards will be presented in June. Information about nominees and recipients will be released to the media and posted on www.seniors.alberta.ca

SUBMISSIONS

Forward complete nomination package to:

By Mail

Minister's Seniors Service Awards
Alberta Seniors
Seniors Services Division
Box 3100
Edmonton, Alberta T5J 4W3

By Courier Service

Minister's Seniors Service Awards
Alberta Seniors
6th Floor Standard Life Centre
10405 Jasper Avenue
Edmonton, Alberta T5J 4R7

CHECKLIST

Is your nomination package complete?
Please check the following:

- Does the nominee provide volunteer service for seniors?
- The nomination form is completed and legible.
- The nominee has signed Part C of the nomination form.
- At least two letters of support are attached (up to five letters).
- A summary of all the nominee's volunteer service for seniors is included.

QUESTIONS?

Contact the Alberta Supports
Contact Centre at 1-877-644-9992.

DEADLINE

To be considered, a complete nomination package must be received by **February 29, 2012**.